
SABRINA BINKLEY

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PROFILE

Visionary Montessori leader possessing outstanding communication, financial, organizational and team management skills. Business-minded individual committed to cost-effective management of school resources, professional development, a positive culture and quality overall performance. Nurturing, creative and positive role model who inspires a love of learning in children and adults.

EXPERIENCE

HEAD OF SCHOOL, SPRUCE TREE MONTESSORI SCHOOL, FAIRBANKS, AK | 2012-PRESENT

Founder and Head of School; serves as the Owner and Chief Executive of the organization, accountable for all educational, operational, administrative and financial aspects of the school; staff recruitment, management and evaluation; student recruitment and retention; internal (parents and staff) and external communication and relations; curriculum implementation and assessment; and general management.

VICE PRESIDENT OF RETAIL, RIVERBOAT DISCOVERY, FAIRBANKS, AK | 2003-2017

Responsible for all retail operations including purchasing, receiving, warehousing, merchandising, sales, analysis, reporting, inventory management, staff management, and overall customer satisfaction.

PROJECT ENGINEER, VECO ALASKA, FAIRBANKS, AK | 2001-2002

Developed scopes of work, manpower estimates, budgets/schedules in coordination with discipline engineers; project implementation coordination; project feasibility and conceptual design.

RESEARCH ASSOCIATE, PETRIE PARKMAN & CO., DENVER, CO | 2000-2001

Financial valuation and comparative statistics modeling; research and analysis of energy market trends; technical research report writing and presentation; compilation of formal publications.

ACCOMPLISHMENTS & COMMUNITY INVOLVEMENT (IN REVERSE CHRONOLOGICAL ORDER)

- Member Greater Fairbanks Chamber of Commerce Board of Directors 2014 - present
 - Board Chair 2020 – lead the business community through the start of the pandemic, hosting weekly live streamed general business luncheons and facilitating business education about PPP, EIDL, etc.
 - Executive Committee Member: 2021 as Past Chair, 2016 - 2018 as appointed member
 - Chair of Nominations & Elections Committee, 2019 and 2021
 - Chair Education & Workforce Development Committee, 2015 - 2018
- Founding Alaska Montessori Association Board of Directors, 2016-present; currently Secretary/Treasurer
- Member of Borough Mayor's Downtown Planning Workgroup, 2017-2020
- Named to Alaska Journal of Commerce's "Top 40 Under 40", Class of 2017
- Founded Spruce Tree Montessori School with seven students in 2012; developed program, marketed Montessori approach, recruited and retained students and staff, with growth of 10x over five years. (2018 - 19 85 students; 11 FT, 3 PT staff; 2021 current school year 93 students, 14 FT staff)
- School is member business of the Greater Fairbanks Chamber of Commerce, 2012 - present.
- School is member business of the Fairbanks Downtown Association, 2015 - present.
- Served on the Fairbanks Montessori School Board of Directors, 2010 - 2013
 - As Vice President, 2012
 - As Secretary, 2011
 - Chaired Capital Campaign for large scale remodel, 2011

- Developed comprehensive customer service training and orientation program for the Riverboat Discovery, a local tour operator during tenure as Vice President of Retail, 2010.
- Charter Member of the Golden Heart Rotary Club of Fairbanks, 2006 - present.
- Co-chaired the most successful United Way of the Tanana Valley fundraising campaign in recent history, \$1.4 million, 2011.
- Served on the United Way of the Tanana Valley Board of Directors, 2005 - 2015 (3 terms).
- Served as the Monroe High School Head Volleyball Coach, 2001 - 2005

EDUCATION

Seton Montessori Institute, Clarendon Hills, Illinois – AMS Credential, School Administration, Jan 2017

Comprehensive study of Montessori philosophy and curriculum, educational leadership and school management.

Colorado School of Mines, Golden, CO – B.S. Petroleum Engineering, May 2000

Study of safe and environmentally sound exploration, evaluation, development, and recovery of oil, gas, geothermal, and other fluids of the earth; Area of Special Interest: Economics/Business.

Member of Society of Petroleum Engineers, student chapter 1996 - 2000

Member of Sigma Kappa Sorority, Zeta Pi chapter, 1996 - 2000

Member of CSM Varsity Volleyball team, 1996 - 1999, 4 seasons

Member of CSM Varsity Basketball team, 1996 - 1998, 2 seasons

SKILLS

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| • Business Development | • Non-profit Board Organization |
| • Project Management | • Budgeting |
| • Financial Management | • Fundraising & Development |
| • Strategic Planning | • Event Planning & Coordination |
| • Leadership | • Administration |
| • Communication | • Staff Development |
| • Parent and Public Relations | • Market Research / Analysis |
| • Operations & Logistics | • Technical Writing |
| | • Sales, Sales Analysis, Reporting |

REFERENCES

Kristen Roper, Educational Director, Spruce Tree Montessori School

Bill Bailey, Fairbanks Chamber of Commerce Past Board Chair & Fellow Board Member & Communications Director, Alyeska Pipeline Service Co.

Bobby Wilken, Owner/Brewer, HooDoo Brewing Co. & Friend

Others available upon request.